

Lowndes County Public Schools

AED Maintenance Checklist

Manufacturer _____ Location _____

Model # _____ Serial # _____

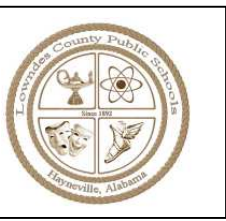
Year _____

Monthly Checklist

Criteria	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AED is present, clean, and in good condition										
Verify battery installation										
Check the status/ service indicator light is green										
Wall cabinet alarm is in proper working condition (if applicable)										
One set of ADULT defibrillator pads, sealed, and undamaged										
Check expiration date on pad packages										
Pocket mask with one way valve										
Razor										
Scissors										
Reviewer's Initials										

The AED Checklist is designed to help ensure your AED will always be ready when you need it most. Please contact the Assistant Superintendent or RN immediately if any of the following conditions exist:

1. The AED is not operational
2. The battery is not fully charged or out of date
3. The AED pads are missing or expired
4. Any ancillary supplies are missing
5. If AED needs to be taken out of service, please post signage reading "AED OUT OF SERVICE"



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AED Maintenance Checklist

Weekly Checklist

Week 1

Criteria	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AED present with ancillary pouch, pads, and pocket mask										
The AED is status is OK										
Initials of Person Performing Weekly Check										

Week 2

Criteria	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AED present with ancillary pouch, pads, and pocket mask										
The AED is status is OK										
Initials of Person Performing Weekly Check										

Week 3

Criteria	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AED present with ancillary pouch, pads, and pocket mask										
The AED is status is OK										
Initials of Person Performing Weekly Check										

Week 4

Criteria	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
AED present with ancillary pouch, pads, and pocket mask										
The AED is status is OK										
Initials of Person Performing Weekly Check										

The AED Checklist is designed to help ensure your AED will always be ready when you need it most. Please contact the Assistant Superintendent or RN immediately if any of the following conditions exist:

1. The AED is not operational
2. The AED, pads, pocket masks, or pouch are missing or expired
3. If AED needs to be taken out of service, please post signage reading "AED OUT OF SERVICE".